

# RESPONSIBLE PROCUREMENT POLICY



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# PART 1: PURPOSE & SCOPE

The Responsible Procurement Policy sets out our commitment to the application of social, ethical and environmental principles in the Aston Martin supply chain. These principles are supported by Aston Martin's procurement policies and practices, standard terms of conditions of supply and the standards for all Aston Martin staff, suppliers and sub-suppliers. Together, as an ethical and responsible supply chain, we not only need to comply with the governing legislation, but also drive responsible business operations and practices in support of the principles set out below.

We therefore expect all existing suppliers and sub-suppliers of Aston Martin's extended supply chain as well as potential suppliers to engage, communicate and promote the principles outlined in this guide. Importantly we expect that every party involved will actively seek to identify and eradicate any non-compliances which may exist within our extended supply chain. Should you believe that there has been a breach of practice that you wish to report, please refer to our whistleblowing policy. This guide is what we at Aston Martin stand for and what we expect from our suppliers.

### PART 2: ETHICAL RESPONSIBILITY

# Background

Aston Martin ("AML) takes pride in conducting business in an ethical, honest and transparent manner at all times throughout its entire organisation. Acting with integrity while complying with the law is of utmost importance to us and we expect our suppliers to act in the same manner. Our suppliers are expected to always incorporate ethical behaviour into their business operations, ranging from everyday activities to sourcing and managing stakeholder relationships. The specific ethical responsibility guidelines which we expect our suppliers to abide by are outlined below.

### Anti-Corruption & Bribery

Corruption is the abuse of entrusted power for private gain which can be instigated by individuals or organisations. Bribery is the giving or receiving a financial or other advantage in connection with the "improper performance" of a position of trust, or a function that is expected to be performed impartially or in good faith.

Aston Martin Lagonda will not tolerate any form of corruption or bribery. It is AML's company policy to conduct all business in an honest and ethical manner. A zero-tolerance approach is taken to bribery and corruption and the company is committed to acting professionally, fairly and with integrity in all business dealings and relationships, implementing and enforcing effective systems to counter bribery. Suppliers are expected to comply with international anti-bribery and corruption standards. Suppliers should not accept or provide any gift which may be perceived as, or directly influences, the organisation's decisions.

### Anti-Competitive Behaviour

Anti-competitive behaviour is the action of the organisation or employees that can result in collusion with potential competitors, with the purpose of limiting the effects of market competition. Antitrust legislation ensures market competition is fair and benefits all the stakeholders.

AML conducts all business operations in accordance with anti-competitive laws. The company supports the operation of fair and open markets that do not restrict inter-firm competition through anti-competitive business



practices. Aston Martin Lagonda will not seek to unlawfully monopolise or attempt to monopolise trade or illegally collude with other businesses in any way that could limit competition. Aston Martin will also not be associated with suppliers who do not comply with the competition laws specific to the country which they operate in.

# PART 3: SOCIAL RESPONSIBILITY

Aston Martin has a social responsibility to act in the best interests of society as a whole. This involves carrying out the steps necessary to ensure that everyone affected by AML or involved with the company in any way does not contribute to harming the environment, people or society. The following section highlights the various requirements that Aston Martin, and in turn Aston Martins' suppliers must respect.

# **Human Rights**

Human rights are inherent to all human beings regardless of race, sex, nationality, ethnicity, religion or any other status. Everyone is entitled to these rights, without discrimination. Aston Martin believes that basic human rights must be respected at all times and without exception. This firm belief is extended to our suppliers, who are also expected to respect human rights as provided for in the UN Universal Declaration of Human Rights.

### Child Labour

Child Labour is the illegal or exploitative employment of children (individuals below 15 years of age or the minimum working age in given region). Aston Martin Lagonda operates in accordance with Child Employment laws with a zero-tolerance stance on the exploitation of children, the deprivation of their natural development or education, as well as any negative impacts physically, mentally, or socially. No Supplier should employ any children under the legal employment age prescribed by national laws and regulations.

### Forced Labour & Modern Slavery

Forced or compelled labour falls under the category of modern slavery, and Aston Martin takes a zero-tolerance approach to such activities within our extended supply chain. Modern slavery can be defined as the illegal exploitation of a person's work and service for personal or commercial gain and for which the said person has not offered themselves voluntarily. Aston Martin Lagonda does not accept the coercion of employment through the use of violence, intimidation, retention of identity papers or any other means of duress. Aston Martin Lagonda believes in the free choice of employment and termination of employment.

Aston Martin Lagonda also complies with and supports the principles of the Modern Slavery Act 2015, in an effort to support the eradication of modern slavery in all its forms. Information pertaining to this can be found within the Aston Martin Lagonda Modern Slavery Act Statement. Aston Martin's Suppliers must not employ any form of involuntary labour and should apply the same prohibition regarding use of forced labour. AML Suppliers should reject any form of slavery or human trafficking and monitor their supply chain regularly to identify and mitigate any potential risks.

# Harassment, Discrimination & Equal Opportunity

Discrimination is the act of treating persons differently on account of their personal characteristics, for example race, gender or disability. For example, individuals may be subject to detrimental conditions or be denied benefits that are provided to others instead of being treated fairly based on individual merit. Aston Martin Lagonda aims to promote a working environment in which all individuals are able to make best use of their skills free from discrimination or harassment. The Company also believes that decisions in relation to individuals



should be based on merit and on objective criteria. Aston Martin Lagonda does not tolerate any form of discrimination including but not limited to race, religion, disability, sex and age. Unfair treatment, harassment or any form of bullying (verbal, physical or psychological) will not be tolerated at Aston Martin and Suppliers are expected to also abide by and uphold these principles within their own organisations.

# Freedom of Association & Collective Bargaining

Freedom of association is the right of employers and workers to form, to join and to run their own organisations without prior authorisation or interference by the state or any other entity and to engage in collective bargaining with employers. Collective Bargaining is a form of negotiation which takes place between one or more employers, or employers' organisations, or one or more workers' organisations (for example trade unions), for the purposes of determining working conditions, terms of employment, or for generally regulating relations between employers and workers. Aston Martin Lagonda fully supports employees' rights to associate with any group they wish including joining or leaving groups such as Trade Unions that represents employees interests and needs. These groups may be used to act on behalf of the individual including collective bargaining as a process of negotiation between employer and groups of employees. Aston Martin's Suppliers are expected to respect their employees' decisions to join or refrain from joining established trade unions.

# Occupational Health & Safety (H&S)

Occupational Health and Safety relates to health, safety and welfare issues at work. This includes standards, laws and processes aimed at improving the workplace for workers. The health and safety of our employees is of utmost importance to Aston Martin and the organisation is fully committed to ensuring that all employees' work environments are safe and maintained to a high standard year-round. Aston Martin have introduced and implemented health and safety procedures and control measures in its workplaces that are designed to protect employees and to provide a safe working environment. Aston Martin expects its suppliers to adhere to Occupational Health and Ssafety stands that are equivalent to those operated by Aston Martin in order to be a part of the AML global workforce. Suppliers must adopt all necessary health and safety measures in the workplace and take full responsibility in ensuring the safety and wellbeing of their employees at work. If no current Occupational Health and Safety system is in place, suppliers should at a minimum adopt the following general steps to ensure health, safety and wellbeing for their workers:

- Identify and control health and safety risks
- Implement improvements to address identified risks
- Monitor performance
- Ensure effective learning and continuous improvement regarding H&S

# PART 4: ENVIRONMENTAL POLICY

### **Conflict Minerals**

Aston Martin Lagonda is committed to responsible and ethical sourcing across our supply chain, and is dedicated to implementing sustainable, long term sourcing strategies. As part of our sourcing process, we are dedicated to ensuring that any minerals sourced by Aston Martin, or its suppliers, are sourced in a responsible manner, and in a way that is compliant with the governing legislative standards of the country of operation. It is fundamental to AML's Environmental, Social and Governance Strategy that any minerals sourced do not lead to negative social, economic or environmental impacts. This commitment includes the elimination of any conflict minerals that may be identified in the supply chain through our due diligence and risk assessments processes.

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# **Conflict Minerals Sourcing**

In politically unstable areas the mineral trade is prone to exploitation from armed groups, often associated with forced labour, human rights abuses, corruption, and money laundering. The Democratic Republic of Congo, and by proximity, adjoining countries have been identified as areas at high risk of conflict mineral related activity. In line with the EU Conflicts Mineral Regulation 2017/821, conflict minerals are currently defined as Tin, Tungsten, Tantalum and Gold (3TG). Aston Martin requires that all our suppliers confirm that the materials sourced to build components supplied to AML do not contain any of these materials. Where AML have specified that these materials are to be used, or where the supplier has established there is no alternative, we require suppliers to validate their supply chain and ensure that these minerals have been sourced in an ethically compliant manner.

# Responsible and Ethical Sourcing

Where such minerals need to be sourced, AML is committed to ensuring that we do not source any suppliers that are based in the Democratic Republic of Congo, or any adjoining countries due to the high risk of illicit conflict mineral practices in these regions. We require our suppliers to ensure that they actively implement the same practices within their supply chain and conduct due diligence to assess the risk exposure.

### PART 5: GREEN PROCUREMENT POLICY

# Process and Product Related Requirements

AML is committed to ensuring that our products meet environmentally friendly standards, conforming to the targets and expectations of our wider ESG strategy. As part of this we are aiming to ensure that all aluminium and aluminium alloys used in our products are sourced in a "Green" compliant manner. In this context, we looking to ensure that any aluminium that is used for parts supply to AML is carbon neutral, across all carlines by 2030. As a supplier to Aston Martin, we require you to implement initiatives to ensure this deliverable is met, along with providing suitable reporting standards on progress to becoming carbon neutral.

### **Environmental Management**

As part of Aston Martin's commitment to environmental sustainability, the company holds, and will continue to hold the ISO14001 Environmental Management Systems Certification. AML conducts its operations in line with the compliance standards of this certification, and we are committed to achieving our environmental objectives, along with enhancement of our environmental performance. This certification is regularly audited by external parties in line with the ISO requirements. It is an expectation that our material production suppliers hold ISO14001 and maintain this certification throughout their contracted period with AML, as a minimum. In circumstances where a supplier does not hold ISO14001, a roadmap to achieving this needs to be developed with a firm commitment from the supplier to deliver against these performance standards.

### Office Products

As part of our ESG strategy we are looking to achieve zero plastic waste by 2025, along with zero waste to landfill. AML will develop initiatives collaboratively with our applicable suppliers to meet these objectives and expect full engagement and support in meeting these deliverables.



# PART 6: SUPPLIER ACKNOWLEDGEMENT

Suppliers are required to communicate the principles of this document to their own suppliers and obligate them to observe the same principles and comply with the relevant laws and standards within these areas.

By signing below, the supplier hereby agrees to comply with these standards and operate in a manner that is aligned with the requirements detailed within this policy.

Company	 	 	 	
Name	 	 	 	
Position	 •••••	 •••••	 	•
Date				